

Social Science Research Support Librarian

Yale Center for Science & Social Science Information

Yale University Library

New Haven, CT

Requisition: 33108BR

www.yale.edu/jobs

Yale University offers exciting opportunities for achievement and growth in New Haven, Connecticut. Conveniently located between Boston and New York, New Haven is the creative capital of Connecticut with cultural resources that include two major art museums, a critically-acclaimed repertory theater, state-of-the-art concert hall, and world-renowned schools of Architecture, Art, Drama, and Music.

Position Focus: Reporting to the Director of Research Support and Outreach Programs, this position facilitates access to collections and services of a complex, multi-faceted research/academic library through direct contact with library patrons and through the development and promotion of services and collections. The Social Science Research Support Librarian is a member of the Center for Science and Social Science Information team and participates in Yale University Library programs and committees.

The incumbent provides research support to students and faculty in the Anthropology and Sociology departments and the Women's, Gender, and Sexuality Studies program through research consultations, course-integrated instruction, and virtual reference services. Provides research consultations and instruction in the discovery, use, and management of text and data. Supports research and raises awareness of resources through outreach efforts such as department-based office hours, blogs, RSS feeds, mailings lists, and workshops. Creates and maintains research guides and other research support tools. Collaborates with librarians, archivists, GIS specialists, and StatLab staff to support research and teaching.

Selects anthropology, sociology, and women's, gender and sexuality studies materials in all formats. Works closely with the CSSSI Director of Collection Management, Technical Services and Access Services on receiving acquired resources in all formats (print, databases and datasets) and preparing them for availability to users.

Participates in research and instruction program planning and implementation. Participates as a team member in service program development for the CSSSI. Participates in Yale Library planning, committees, and task forces, and engages in campus, regional, and national professional organizations and collaborative activities.

Participates in professional activities outside of Yale and monitors developments and best practices elsewhere to help ensure the excellence of the Yale social science collection and research support services. May be required to assist with disaster recovery efforts. May be assigned to work at West Campus location in West Haven, CT.

Required Education, Skills and Experience:

- Qualified individuals new to the library profession are welcome to apply.
- Master's degree from an ALA-accredited library school. In selected instances, a post-graduate degree in a related discipline may be required or substituted for a master's degree in library science.
- Demonstrated excellent oral, written, and interpersonal communications and analytical ability.
- Demonstrated record of designing projects and bringing them to a conclusion in a timely fashion.
- Experience working collegially and cooperatively within and across organizations.
- Experience working collaboratively and independently with varied groups within a complex organization and rapidly changing, team environment.

Yale University assigns ranks to librarian positions based on a combination of professional experience and accomplishments. Librarian ranking information can be found at:

<http://www.library.yale.edu/about/departments/lhr/rank.html>.

Preferred Education, Skills and Experience:

- Undergraduate and/or advanced degree in a social science.
- Experience providing research assistance in an academic environment.
- Understanding and experience with data to support teaching, learning and research.

The University and the Library

The Yale University Library, as one of the world's leading research libraries, collects, organizes, preserves, and provides access to and services for a rich and unique record of human thought and creativity. It fosters intellectual growth and supports the teaching and research missions of Yale University and scholarly communities worldwide. A distinctive strength is its rich spectrum of resources, including around 12.8 million volumes and information in all media, ranging from ancient papyri to early printed books to electronic databases. The Library is engaging in numerous projects to expand access to its physical and digital collections. Housed in eighteen buildings including the Sterling Memorial Library, the Beinecke Rare Book and Manuscript Library, and the Bass Library, it employs a dynamic and diverse staff of approximately five hundred who offer innovative and flexible services to library readers. For additional information on the Yale University Library, please visit the Library's web site at www.library.yale.edu.

The Center for Science and Social Science Information (CSSSI):

The Center for Science and Social Science Information (CSSSI), located in the Kline Biology Tower, provides Yale faculty, students, and staff with state-of-the-art information services in a technology-rich environment. It is designed to provide easily accessible support for science, social science, and interdisciplinary researchers.

Manuscripts and Archives, Sterling Memorial Library:

Manuscripts and Archives is a major center for historical inquiry and also serves as the documentary memory of Yale University. For more information about the department, please consult the website: <http://www.library.yale.edu/mssa/>.

Salary and Benefits:

We invite you to discover the excitement, diversity, rewards and excellence of a career at Yale University. One of the country's great workplaces, Yale University offers exciting opportunities for meaningful accomplishment and true growth. Our benefits package is among the best anywhere, with a wide variety of insurance choices, liberal paid time off, fantastic family and educational benefits, a variety of retirement benefits, extensive recreational facilities, and much more.

How to apply: Review of applications will begin immediately and will continue until the position is filled. Applications, consisting of a **cover letter, resume, and the names and contact information of three professional references** should be submitted by applying online at <http://www.yale.edu/jobs>. The STARS req. ID for this position is **33108BR**. Please be sure to reference **33108BR** in your cover letter.

Yale University considers applicants for employment without regard to, and does not discriminate on the basis of an individual's sex, race, color, religion, age, disability, status as a veteran, or national or ethnic origin; nor does Yale discriminate on the basis of sexual orientation or gender identity or expression.